

MORLEY PARISH COUNCIL

Draft Minutes of the Parish Council meeting held at Morley Village and Sports Hall
on Monday 20 April 2026 at 7.30pm

Present: Cllrs C McLeod (CM) (Chair), D Eckles (DE), D Hastings (DH), B Clarke (BC), R Cordey (RC)

In Attendance: Parish Clerk G Roderick-Jones, County Cllr M Dewsbury, District Cllr R Elliott

1. **To receive any apologies:** Cllr I Chapman (IC)
2. **Adjournment for Public Discussion:** none
3. **To accept and sign the minutes from 16 March 2026:** the minutes were agreed and signed
4. **To accept any declarations of interest:** DE in item 21
5. **To receive reports from the County and District Councillors:** County Cllr Dewsbury and District Cllr Elliott each submitted a report by email before the meeting and these were circulated to the councillors. Cllr Elliott also mentioned that DE had managed to secure funding for the climbing wall extension, and this would be fitted by the end of August. Cllr Elliott will invite George Freeman MP to attend an opening ceremony in early September.

It was pointed out to Cllr Dewsbury that some of the verges had been cut by NCC, but that this was far too early in the season.

6. **Matters arising from the previous minutes:** none
7. **Planning matters previously circulated to the councillors:**
 - a 2025/0775 Lime Tree Farm variation to Condition 2 – no comment
 - b Late applications - none

8. Financial matters:

- a Payments APPROVED: (proposed by DE, seconded by DH)

payee	description	amount
Gareth Roderick-Jones	Salary April 2026	£287.00
Norfolk County Council	Traffic survey balance	£5,400.00

- b NOTED bank balances as at 12 April 2006
 - current £6,661.57
 - savings 1 £104.97
 - savings 2 £2,684.82
 - Balance £9,451.36
- c Mandate change/online banking update - authorised signatories have received cards and PINs but no instructions. Council decided to attempt to make payments online but to sign cheques as a backup.
- d Approval of audit arrangements for 2026-27 – decided to retain same auditor with payment of £75.00 (proposed RC and seconded DH)
- e Agreement and signature on Certificate of Exemption – signed
- f Agreement with and signature on Governance Statements and Accounting Statements 2026-27 – agreed and signed
(items e & f proposed by RC and seconded by DE)

9. **Highways and road safety issues:** ongoing. CM will follow up
10. **TTSR Fuel surcharge:** noted & agreed (proposed by CM and seconded by DH)
11. **Tidiness around the village:** DH has removed the old noticeboard from Hill Road

- 12. Turner Field car park resurfacing/fencing:** ongoing, with BC; also BC will quote for potholes at MVH at bottom of ramp and in car park
- 13. Tree survey at Derek Daniels Field:** ongoing; DE will follow up
- 14. Wymondham College Travel Plan:** ongoing; Cllr Elliott has not yet received a response.
- 15. Non-compliant email addresses:** the council have decided on a less cumbersome domain name than "southnorfolkandbroadland" by creating a unique one – this will be set up and administered by NALC as follows: surname+initial @ morleyparish.gov.uk at a cost of £56.00 per annum (proposed by CM and seconded by RC)
- 16. Public Footpath Audit:** action not required as Morley parish contains only three footpaths which appear to be properly maintained. A resident has written enquiring about footpaths and ditch ownership; clerk will respond.
- 17. Noticeboards:** ongoing
- 18. Vacancy on the Parish Council:** ongoing. There is some interest and CM will follow up.
- 19. Net Newsletter:** Next submission deadline is 10 May; RC will produce an article
- 20. Annual Insurance Renewal:** DE has examined the pre-renewal questionnaire in detail and has a number of suggestions which he will draft into a response, including contributions from Corinna Pharoah on behalf of MVH
- 21. Additional container at MVH for P Jewiss:** Paul Jewiss would like a second container to accommodate his expanding fitness business. He has made a number of proposals for the siting; From MVH's point of view it will need to be clear of the main building to allow for maintenance of the metal cladding, and will have to satisfy the requirements of the Fire Officer because of the proximity of the existing container to the fire escape. Initial enquiries by the clerk indicate that planning permission will almost certainly be required as it will be classed as a permanent structure (it will be in place for more than 28 days) and SNDC may require a change of use from open (amenity) ground to enclosed space. Mr Jewiss will obtain advice from the planners and will coordinate with MVH.
- 22. Arrangements for Annual Parish Meeting:** May and June ordinary meeting dates will be combined so that the APM and Annual Meeting of the PC can take place on 1 June, with no additional meetings taking place in May or June.
- 23. Correspondence:** as above
- 24. Any other business (for information only)/items for next agenda:** as above
- 25. Date & Time of Next Meeting:** Annual Parish Meeting at 7.00pm at Morley Village and Sports Hall, on Monday 1 June 2026, followed at approximately 7.30pm by the Annual Meeting of the Parish Council.